

## Introduction

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Since Rice opened in 1912, the university has recognized the importance of graduate study and research as a principal means of advancing knowledge. The first Doctor of Philosophy degree was awarded in 1918 in mathematics. Since that time, the graduate area has expanded to encompass the schools of architecture, engineering, humanities, management, music, natural sciences, and social sciences, as well as interdepartmental areas. The graduate program has steadily increased over time; Rice now enrolls over 1,500 graduate students and offers advanced degrees in 31 fields of study.

Graduate programs lead to either research or professional degrees. Research programs generally require the completion of a publishable thesis that represents an original and significant contribution to the particular field of study. Research degrees include the Doctor of Philosophy (Ph.D.), Doctor of Architecture (D.Arch.), Master of Arts (M.A.), and Master of Science (M.S.).

Professional programs provide advanced course work in several disciplines but do not generally include independent research. These programs lead to degrees in most of the major schools including many engineering disciplines. (See the chart on pages 62–65 for a complete listing of degrees offered.)

All degrees conferred by the university are awarded solely in recognition of educational attainments and not as warranty of future employment or admission to other programs of higher education.

## Graduate Degrees

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### Research Degrees

For general information on advanced degree work at Rice, see Requirements for Graduate Study (pages 66–67). Specific requirements for advanced research degrees in each field of study appear, listed by department, in the Graduate Degree Chart (pages 62–65). Students seeking additional material should contact the appropriate department chair (see Department Information Chart on pages 68–71).

**Ph.D. Programs.** The Ph.D. degree is awarded for original studies in the departments listed in the Graduate Degree Chart (pages 62–65); in architecture, the equivalent degree is the D.Arch. Candidates receive a Ph.D. degree after successfully completing at least 90 semester hours of advanced study and concluding an original investigation that is formalized in an approved thesis. As final evidence of preparation for this degree, the candidate must pass a public oral examination. (See also Candidacy, Oral Examinations, and the Thesis on pages 67–68 and 71–72.) The residency requirement for the doctorate is four semesters of full-time study at the university.

**Master's Programs.** The M.A. degree is available in the departments listed in the Graduate Degree Chart (pages 62–65), including certain scientific fields of study. The M.S. degree is offered in the engineering and science fields also listed in the chart. Candidates may undertake the M.Arch., M.Arch. in Urban Design, and M.Mus. degrees as research degrees by adopting the thesis option. Candidates receive a master's degree after completing at least 30 semester hours of study (including thesis hours),

24 hours of which must be taken at Rice. Master's programs require original work reported in a thesis and a public examination. Most students take three or four semesters to complete a master's degree (some programs may require more time). Students receiving a master's degree must be enrolled in a graduate program at Rice University for at least one semester.

Students may also pursue a nonthesis degree in certain departments. This degree would be based on alternative departmental requirements and would include, but not be limited to, the following:

- 30 semester hours of study
- 24 semester hours must be at Rice University
- Minimum residency is one semester of full-time study
- At least 15 hours of course work must be at or above the 500 level
- All courses must be in the relevant field

In certain departments, students may receive a master's degree (called an *Automatic Master's*) when they achieve candidacy for the doctoral degree. Students seeking a master's degree in this manner must submit a petition for the degree, signed by their department chair, to the Office of the Vice Provost for Research and Graduate Studies by February 1 of the year in which the degree is to be awarded. (See also Candidacy, Oral Examinations, and the Thesis on pages 67–68 and 71–72.)

### Professional Degrees

Rice University offers advanced degree programs to prepare students for positions in a number of professional fields. The professional degrees listed in the Introduction (page 60) appear in the Graduate Degree Chart (pages 62–65). In some departments, the professional degree also prepares the student for a doctoral-level program. All professional degrees are master's degrees with one exception: Candidates earn the D.M.A. after concluding a program of advanced music study.

For general information on advanced degree work at Rice, see Requirements for Graduate Study (pages 66–68). Requirements for professional degrees include the successful completion of 30 semester hours or more of upper-level courses (at the 300 level or higher) with at least 24 hours taken at Rice. Additional information and specific requirements for individual degrees appear, listed by department, in the Undergraduate Degree Chart (pages 23–25). Program information and application materials are also available from the department chairs (see Department Information Chart on pages 68–71).

Admission into a professional program is granted separately from admission into a research or thesis program. Students who wish to change from a thesis program to a professional degree program must petition their department in writing. Upon recommendation of the department and approval by the dean's office, the request is sent to the Office of Research and Graduate Studies for consideration and final approval. If approved, students who received tuition waivers while enrolled in the thesis program will be expected to repay the tuition before their professional degrees are awarded. Professional degree programs terminate when the degree is awarded. Students who wish to continue graduate study after completing a professional program must reapply for admission into a research program.

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## GRADUATE DEGREE CHART

School Department	Graduate Degrees Offered	Additional Options or Areas of Concentration (within majors)
<b>SCHOOL OF ARCHITECTURE</b>		
	M.Arch., M.Arch. in Urban Design, D.Arch.	
<b>GEORGE R. BROWN SCHOOL OF ENGINEERING</b>		
Bioengineering	M.S., Ph.D.	Biochemical engineering, biological systems modeling, biomaterials, biomedical lasers, cellular and molecular engineering, controlled release technologies, metabolic engineering, phytoremediation, spectroscopy, systems engineering and instrumentation, thrombosis, tissue engineering, and transport processes.
Chemical Engineering	M.Ch.E., M.S., Ph.D.	Thermodynamics and phase equilibria, chemical kinetics and catalysis, optimization and process control, rheology and fluid mechanics, polymer science, biomedical engineering, enhanced oil recovery and cleanup of groundwater aquifers, and biochemical reactor engineering
Civil and Environmental Engineering	M.C.E., M.E.E., M.E.S. M.S., Ph.D.	Civil engineering: structural dynamics and control, structures and mechanics, reinforced and prestressed concrete, geotechnical engineering, computer-aided engineering, probability and random vibrations, reliability of systems, and solid mechanics Environmental science: environmental biology, chemistry, toxicology, geology, and planning; surface and groundwater hydrology; water and wastewater treatment; and urban and regional air quality. Environmental engineering: hydrology and water resources engineering; water and wastewater treatment, design, and operation; and numerical modeling
Computational and Applied Mathematics	M.C.A.M., M.C.S.E., M.A., Ph.D.	Numerical analysis, operations research, and differential equations; additional program in computational science and engineering (see Interdepartmental Programs)
Computer Science	M.C.S., M.S., Ph.D.	Algorithms and complexity, artificial intelligence and robotics, bioinformatics, compilers, distributed and parallel computation, graphics and visualization, operating systems, and programming languages
Electrical and Computer Engineering	M.E.E., M.S., Ph.D.	Bioengineering, communication and signal processing, computer architecture and networking, electro-optics, and device physics
Mechanical Engineering and Materials Science	M.M.E., M.M.S., M.S., Ph.D.	Mechanical engineering: mechanics, computational mechanics, stochastic mechanics, fluid dynamics, heat transfer, dynamics and control, robotics, biomedical systems, and aerospace sciences. Materials science: nanotechnology, metals physics, statistical mechanics, metallic solid thermodynamics, materials chemistry, aspects of composites, coatings and thin films, and interface science
Statistics	M.Stat., M.A., Ph.D.	Applied probability, Bayesian methods, bioinformatics, biomathematics, biostatistics, data analysis, data mining, density estimation, epidemiology, environmental statistics, financial statistics, image processing, model building, nonparametric function estimation, quality control, risk management, spatial temporal statistics, statistical computing, statistical genetics, statistical visualization, stochastic processes, and time series analysis

School Department	Graduate Degrees Offered	Additional Options or Areas of Concentration (within majors)
<b>SCHOOL OF HUMANITIES</b>		
Art and Art History	No graduate degree offered	History of art; options in classical archaeology and media studies
Education	M.A.T.	Secondary teaching certificate in conjunction with B.A. in major field
English	M.A., Ph.D.	British and American literature and literary theory
French Studies	M.A., Ph.D.	French literature, language, and culture
German and Slavic Studies	No graduate degree offered	German and German cultural studies
Hispanic and Classical Studies	M.A.	Spanish language and literature
History	M.A., Ph.D.	U.S., European, and other history
Kinesiology	No graduate degree offered	
Linguistics	Ph.D.	Anthropological, applied, cognitive, field, functional or discourse, and English, German, or Romance linguistics; second language acquisition; and language typology and universals
Philosophy	M.A., Ph.D.	Specialization in medical ethics
Religious Studies	M.A., Ph.D.	Religion and contemporary cultures; scriptural interpretation; ethics and philosophy of religion; mysticism, psychology, and religious practices
<b>JESSE H. JONES GRADUATE SCHOOL OF MANAGEMENT</b>		
	M.B.A., M.B.A./Master of Engineering M.B.A./M.D. (with Baylor College of Medicine)	M.B.A. is a general management degree; however, students may have informal concentrations in the following areas: accounting, entrepreneurship, finance, general management, international business, information technology, marketing, operations management, organizational behavior and human resource management, healthcare management, and strategic management and planning; joint nonthesis degree option with all engineering disciplines
<b>SHEPHERD SCHOOL OF MUSIC</b>		
	B.Mus./M.Mus., M.Mus.,  D.M.A.	Composition, choral and instrumental conducting, historical musicology, performance, and music theory  Composition and selected areas of performance
<b>WIESS SCHOOL OF NATURAL SCIENCES</b>		
Biochemistry and Cell Biology	M.A., Ph.D.	Biochemistry, biophysics, developmental biology, cell biology, genetics, molecular biology, neurobiology, structure and function of nucleic acids and proteins, regulatory processes, biochemistry of lipids, enzymology, NMR and crystallography, cellular regulation, oxygen and electron transport, molecular genetics of plants, animals, fungi, bacteria, and bacteriophage
Chemistry	M.A., Ph.D.	Organic chemistry, inorganic chemistry, physical chemistry, nanotechnology, biological chemistry, and theoretical and computational chemistry
Ecology and Evolutionary Biology	M.A., Ph.D.	Biogeochemistry, wetland ecology, plant community and population ecology, insect diversity and community structure, behavioral ecology, sociobiology, and molecular evolution

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School Department	Graduate Degrees Offered	Additional Options or Areas of Concentration (within majors)
Earth Science	M.A., Ph.D.	Marine geology and geophysics; sedimentology, stratigraphy, paleoceanography, paleoclimatology, evolution of continental margins and carbonate platforms; tectonics, neotectonics, tectonophysics, geodynamics, mantle processes, and space geodesy; remote sensing, potential fields, reflection and lithospheric seismology, wave propagation and inverse theory; kinetics of fluid-solid interactions, low T aqueous geochemistry, petrology, and high T geochemistry
Mathematics	M.A., Ph.D.	Differential and algebraic geometry, ergodic theory, partial differential equations, probability and combinatorics, real analysis, complex variables, and geometric and algebraic topology
Physics and Astronomy	M.A., M.S., Ph.D.	Atomic and molecular physics, biophysics, particle physics, condensed matter physics, surface physics, space physics, astronomy, and theoretical physics
<b>SCHOOL OF SOCIAL SCIENCES</b>		
Anthropology	M.A., Ph.D.	Archaeology and social/cultural anthropology
Economics	M.A., Ph.D.	Econometrics, economic development, economic theory, industrial organization and regulation, international trade and finance, labor, macroeconomics/monetary theory, and public finance
Political Science	M.A., Ph.D.	American government, comparative government, and international relations
Psychology	M.A., Ph.D.	Cognitive-experimental psychology, industrial-organizational/social psychology, and engineering psychology/human-computer interaction

**Interdepartmental and Cooperative Programs**

Opportunities for graduate study are available in a number of interdisciplinary areas. The advanced degree programs listed in the Interdepartmental and Cooperative Programs Chart (below) are administered by the participating Rice departments. They represent fields of study in rapidly developing areas of science and engineering or those areas subject to multiple investigations and interests. Rice has also established ties with other Houston universities and the Texas Medical Center to enable graduate students to receive training in computational biology research, to earn separate degrees simultaneously, or to focus their doctoral study on the specialized field of medical ethics.

**INTERDEPARTMENTAL AND COOPERATIVE PROGRAMS CHART**

Program	Degrees Offered	Departments/Areas of Concentration
<b>INTERDEPARTMENTAL PROGRAMS</b>		
Systems Theory	Master's, Ph.D.	Departments in chemical engineering, mechanical engineering and materials sciences, economics, electrical and computer engineering, and mathematics. Contact: 713-348-4020 or elec@rice.edu
Materials Science and Engineering	Master's, Ph.D.	Departments in chemistry, electrical and computer engineering, mechanical engineering and materials sciences, chemical engineering, and physics. Contact: 713-348-4906 or mems@rice.edu

School Department	Graduate Degrees Offered	Additional Options or Areas of Concentration (within majors)
Applied Physics	Master's, Ph.D.	Departments in physics, chemistry, electrical and computer engineering, mechanical engineering and materials sciences, and space physics and astronomy; sciences that underlie important new and emerging technology. Contact: Rice Quantum Institute, 713-348-6356 or quantum@rice.edu
Computational Science and Engineering	Master's, Ph.D.	Modern computational techniques and use of powerful, new computers in research, development, and design involving the following departments: computational and applied mathematics, biochemistry and cell biology, geology and geophysics, computer science, chemical engineering, electrical and computer engineering, and statistics. Contact: 713-348-4805 or caam@caam.rice.edu
<b>COOPERATIVE PROGRAMS</b>		
Joint Program in Computational Biology	Training opportunities for Ph.D. students	Research in a lab setting, seminars and workshops, and access to advanced resources of W.M. Keck Center for Computational Biology (fellowships available); with Baylor College of Medicine and the University of Houston. Contact: 713-348-4752 or bioc@rice.edu
Joint Program in Law	B.A./J.D.	Accelerated interdisciplinary legal education with Columbia University School of Law; allows Rice students who have completed junior-year requirements to apply to Columbia one year early and complete undergraduate requirements while in law school. Contact: 713-348-4998 or bass@rice.edu
Joint Programs with Medical Colleges	M.D./Ph.D., M.D./M.A., M.D./M.S.	Combined M.D. and advanced research degree for research careers in medicine; with Baylor College of Medicine. Contact: 713-348-5869 or bioeng@rice.edu
Joint Programs in Biomedical Ethics	M.A., Ph.D.	Religious studies degree with the University of Texas Health Science Center at Houston. Contact: 713-348-5201 or reli@rice.edu Philosophy degree with the Baylor College of Medicine and the Institute of Religion. Contact: 713-348-4994 or phil@rice.edu

## Admission to Graduate Study

Graduate study is open to a limited number of extremely well-qualified students with a substantial background in their proposed field of study (this usually, though not always, means an undergraduate major in the field). Each department determines whether applicants have enough preparation to enter a given program, emphasizing the quality of their preparation rather than the particular academic program they completed or the credits they earned.

Applicants for admission to graduate study should contact the chair of the appropriate department for application forms and relevant information about the program. The Department Information Chart (pages 68–71) lists department chairs with department phone/fax numbers and e-mail addresses. Applicants should send all application materials, including transcripts and test scores, to the department chair.

**Application Process.** An application for graduate study should include the completed application form, the application fee, transcript(s), recommendations, and writing samples, if required. Some departments require scores on the aptitude portion of the Graduate Record Examination (GRE) or the Graduate Management Admission Test (GMAT) and an appropriate advanced test; these should be sent directly to the admitting department.

To make sure scores are available when admission decisions are normally made, applicants should take the GRE by the December before the fall for which they are applying. The application deadline for the fall semester is February 1. Some departments, however, may specify an earlier deadline, and departments may occasionally consider late applications.

Admission depends on students' previous academic records, available test scores, and letters of reference from scholars under whom they have studied. Writing samples, portfolios, or statements of purpose may also be required. In general, applicants should have at least a 3.00 (B) grade point average in undergraduate work. Some departments require that applicants take the GRE or GMAT. See individual departmental listings for specific requirement information. Applicants whose native language is not English must take the TOEFL test and score at least 600 on the paper-based TOEFL or score at least 250 on the computer-based TOEFL. For those students who choose to take the IELTS in lieu of TOEFL, the minimum required score is 7.

## Academic Regulations

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### Requirements for Graduate Study

Graduate students must meet the following minimums, deadlines, and course or grade requirements to graduate in good standing from the university. Some departments may have stricter policies and/or requirements.

**Residency**—Master's students must complete at least one semester enrolled in a graduate program at Rice University. Ph.D. students must be enrolled at least four semesters in full-time study at Rice University.

**Full-time study**—Semester course load for full-time students is 9 hours, or more as required by specific departments. Graduate programs at Rice generally require full-time study.

**Part-time study**—Admission of part-time students requires departmental permission, and students must register for at least 3 hours in a semester. All time-to-degree requirements apply to part-time students.

**Time to degree**—Ph.D. students are required to complete their program, including thesis defense, within ten years of initial enrollment in the degree program. Masters students are required to complete their program, including thesis defense, within five years of initial enrollment. In both cases, students have a limit of six additional months from the date of defense to deposit their theses in the Office of Graduate Studies. These time bounds include any period in which the student was not enrolled or enrolled part-time, for whatever reason.

**Time to candidacy**—Ph.D. students must be approved for candidacy before the beginning of the ninth semester of their residency at Rice. Masters students must be approved for candidacy before the beginning of the fifth semester of their residency at Rice.

**Time to defense**—Ph.D. students must defend their theses before the end of the 16th semester of their residency at Rice. Masters students must defend their theses before the end of the eighth semester of their residency at Rice.

**Time to submission of written thesis**—After candidates successfully pass the oral examination in defense of the thesis, they must submit two signed copies of the thesis to the Office of Graduate Studies no later than six months from the date of the examination.

**Credit for previous degrees**—For students who enter a doctoral program with a master's degree, completed at Rice or elsewhere, departments should determine the amount of previous work, if any, that will be counted from the master's degree at issue toward the doctoral degree. Any such credit of one semester or more toward doctoral requirements will result in an equal reduction of the time allowed for (1) the achievement of candidacy, (2) the defense of the Ph.D. thesis, and (3) the total time to the doctoral degree. The maximum credit allowed for students with master's degrees from Rice will be six semesters, and the maximum credit allowed for students with master's degrees from outside Rice will be two semesters.

**Minimum hours**—Students must register for at least 3 hours in a semester.

**Course registration**—Students may register for courses of study and drop or add courses only with the approval of their adviser or the department chair.

**Deadlines**—Students must observe all deadlines listed in the Academic Calendar (pages vii–ix).

**Grades**—In order to graduate, students must achieve at least a B- (2.67) grade point average in courses counted toward the graduate degree. Some programs and departments have more stringent standards. To compute grade point averages, the credit attempted in semester hours for each course and the points for the grade earned (from A = 4.00 to F = 0.00) are multiplied, then the products (one for each course) are added together and the sum is divided by the total credits attempted. See also Probationary Status (page 73).

**Pass/Fail**—All students, except Class III students, may take course(s) Pass/Fail outside their department. They must file a course as Pass/Fail no later than the end of the 10th week of classes; however, they may later convert a Pass/Fail to a graded course by filing the appropriate paperwork with the registrar. Students should be aware that while a grade of P does not affect their Grade Point Average, a grade of F does.

**Satisfactory/Unsatisfactory**—Some departments may assign a grade of S or U. Students should be aware that while a grade of S or U does not affect their Grade Point Average, no credit will be awarded if a grade of U is received.

**Departmental duties**—In most research degree programs, students must undertake a limited amount of teaching or perform other services as part of their training. Assigned duties should not entail more than 10 hours per week, averaged over the semester, or extend over more than eight semesters.

**Employment**—Students receiving a stipend may accept employment only with the approval of the department and the Office of Graduate Studies. Students working for more than 20 hours per week are not normally eligible for full-time status.

**Continuous enrollment**—Students must maintain continuous program involvement and enrollment unless granted an official leave of absence. See Leaves or Withdrawals (page 73) for more information.

### Candidacy, Oral Examinations, and the Thesis

**Approval of Candidacy.** Candidacy marks a midpoint in the course of graduate education. Achieving candidacy for the Ph.D. implies that a graduate student has: (a) completed required course work, (b) passed required exams to demonstrate his/her comprehensive grasp of the subject area, (c) demonstrated the ability for clear oral and written communication, and (d) shown the ability to carry on scholarly work in his/her

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subject area. Requirements for achieving candidacy for the thesis Masters degree are determined at the departmental level. Students enrolled in research degree programs submit their petitions for candidacy for a master's or doctoral degree through the department chair to the vice provost for research and graduate studies. In the petition sent to the vice provost, the department chair identifies the student's thesis director, recommends a thesis committee, certifies that the applicant has fulfilled the departmental requirements, and provides a transcript as evidence that work completed within the department is of high quality.

Students must file their applications for approval of Ph.D. and M.A./M.S. candidacy in the Office of Graduate Studies before November 1 for mid-year conferral and before February 1 for May commencement. Students may take the final oral examination in defense of their thesis only after the vice provost for research and graduate studies approves their candidacy. Ph.D. students must be approved for candidacy before the beginning of the ninth semester of their residency at Rice. Master's students must be approved for candidacy before the beginning of the fifth semester of their residency at Rice.

**DEPARTMENT INFORMATION CHART**

<b>Department Chair</b>	<b>Phone, Fax, and E-Mail</b>	<b>Faculty Research Interests</b>
<b>SCHOOL OF ARCHITECTURE</b>		
Lars Lerup (Dean)	713-348-4044 fax: 713-348-5277 arch@rice.edu	Architecture design, urbanism, theory, and practice
John J. Casbarian (Associate Dean)	713-348-5152	Architecture design and practice
<b>GEORGE R. BROWN SCHOOL OF ENGINEERING</b>		
Bioengineering: Larry McIntire	713-348-5869 fax: 713-348-5877 bioeng@rice.edu	Biochemical engineering, biological systems modeling, biomaterials, biomedical lasers, cellular and molecular engineering, controlled release technologies, metabolic engineering, spectroscopy, systems engineering and instrumentation, thrombosis, tissue engineering, and transport processes
Chemical Engineering: Kyriacos Zygourakis	713-348-4902 fax: 713-348-5478 ceng@rice.edu	Transport and interfacial phenomena, thermodynamics, catalysis and reactor design, optimization and process control, rheology and fluid mechanics, polymer science, biomedical engineering, enhanced oil recovery and cleanup of ground-water aquifers, biochemical reactor engineering
Civil and Environmental Engineering: Joe Hughes	713-348-4949 fax: 713-348-5268 civi@rice.edu	Structural and foundation dynamics (e.g., earth-quake and offshore engineering), structural control, reinforced and prestressed concrete structures, application of probability theory to structural dynamics, experimental studies of structures, geotechnical engineering, and computer-aided engineering  Surface and groundwater hydrology, biochemical process engineering, aquatic chemistry, environmental microbiology, physical-chemical processes, membrane processes, colloid chemistry, GIS and contaminant transport modeling, urban and regional air quality, earth systems, and environmental law
Computational and Applied Mathematics: John E. Dennis	713-348-4805 fax: 713-348-5318 caam@rice.edu	Operations research, mathematical programming, discrete and continuous optimization, numerical linear algebra, inverse problems, computational seismology, optimal design, partial differential equations, and numerical analysis

Department Chair	Phone, Fax, and E-Mail	Faculty Research Interests
Computer Science: Moshe Y. Vardi	713-348-4834 fax: 713-348-5930 comp@rice.edu	Algorithms and complexity, artificial intelligence and robotics, compilers, distributed and parallel computation, graphics and visualization, operating systems and programming languages
Electrical and Computer Engineering: Don H. Johnson	713-348-4020 fax: 713-348-5686 elec@rice.edu	Bioengineering, communications and signal processing, computer architecture and networking, electro-optics, and device physics
Mechanical Engineering and Materials Science: Tayfun Tezduyar	713-348-4906 mems@rice.edu	Mechanical engineering: mechanics, computational mechanics, stochastic mechanics, fluid dynamics, heat transfer, dynamics and control, robotics, biomedical systems, and aerospace sciences. Materials science: nanotechnology, metals physics, statistical mechanics, metallic solid thermodynamics, materials chemistry, aspects of composites, coatings and thin films, and interface science
Statistics: Katherine B. Ensor	713-348-6032 fax: 713-348-5476 stat@rice.edu	Applied probability, Bayesian methods, bioinformatics, biomathematics, biostatistics, data analysis, data mining, density estimation, epidemiology, environmental statistics, financial statistics, image processing, model building, nonparametric function estimation, quality control, risk management, spatial temporal statistics, statistical computing, statistical genetics, statistical visualization, stochastic processes, and time series analysis
<b>SCHOOL OF HUMANITIES</b>		
Art and Art History: Hamid Naficy	713-348-4668/4815 fax: 713-348-4039 arts@rice.edu	Art history: Greek and Roman art and archaeology, early Christian through 20th-century European art, and American art
Education: Meredith Skura	713-348-4826 fax: 713-348-5459 educ@rice.edu	Secondary education
English: Susan Wood	713-348-4840 fax: 713-348-5991 engl@rice.edu	Medieval through 20th-century English literature, American literature, and theoretical bases of literary criticism and genre theory
French Studies: Bernard Aresu	713-348-4851 fax: 713-348-5951 fren@rice.edu	Medieval through contemporary literature, French literary theory, philosophy, and French cultural history
German and Slavic Studies: Harvey Yunis	713-348-4868 fax: 713-348-5964 germ@ruf.rice.edu	All periods of German literature, literature of East Germany, exile literature, medical philology and dialectology, genre theory, methods of criticism, cultural theory, and German cinema
Hispanic and Classical Studies: R. Lane Kauffmann	713-348-5451 fax: 713-348-4863 span@rice.edu	Medieval, golden age, and modern peninsular Spanish literature, modern Spanish American literature, Hispanic linguistics, second language acquisition, and semiotics and literary theory
History: John Zammito	713-348-4948 fax: 713-348-5207 hist@rice.edu	Ancient, medieval history, modern British, French, German, and Balkan history, American Colonial history, Old and New South and Civil War history, legal, constitutional, intellectual, and recent history, military history, history of science, and East Asian and Latin American history
Linguistics: Philip Davis	713-348-6010 fax: 713-348-4718 ukeie@ruf.rice.edu	General and cognitive-functional linguistics, syntax and semantics, discourse analysis, typology, language description and change, and computational linguistics
Philosophy: Steven Crowell	713-348-4994 phil@ricevm1.rice.edu	History of philosophy, metaphysics, ethics, medical ethics, social and political philosophy, and philosophy of law, language, and science

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Department Chair	Phone, Fax, and E-Mail	Faculty Research Interests
Religious Studies: William B. Parsons	713-348-2440 fax: 713-348-5486 reli@rice.edu	Theological and medical ethics, New Testament and early Christianity, Indo-Tibetan thought and practice, history of Christianity, contemporary continental philosophy of religion, and psychology of religion, Judaism, and Islam
<b>JESSE H. JONES GRADUATE SCHOOL OF MANAGEMENT</b>		
Gilbert R. Whitaker, Jr. (Dean)	713-348-4838 fax: 713-348-5251 ricemba@rice.edu	Earnings management, change communication, financial reporting, accounting standard setting in different countries, stock market volatility, corporate governance, strategic management, decision making, corporate finance, securities markets, marketing strategy, customer satisfaction, corporate performance measurement, customer choice and attitude models, new product diffusion models, service operations management, computer-human interaction, international business and trade, business-government relationships, leadership, firm valuation, brand equity, and business ethics
Robert A. Westbrook (Associate Dean)	713-348-5396 fax: 713-348-5251	
<b>SHEPHERD SCHOOL OF MUSIC</b>		
Michael Hammond (Dean)	713-348-4854 fax: 713-348-5317 musi@rice.edu	Orchestral studies, performance, conducting, composition, theory, and music history
<b>WIESS SCHOOL OF NATURAL SCIENCES</b>		
Biochemistry and Cell Biology: Frederick Rudolph	713-348-4015 fax: 713-348-5154 bioc@rice.edu	Biochemistry, biophysics, developmental biology, cell biology, genetics, molecular biology, neurobiology, structure and function of nucleic acids and proteins, regulatory processes, biochemistry of lipids, enzymology, NMR and crystallography, cellular regulation, oxygen and electron transport, and molecular genetics of plants, animals, fungi, bacteria, and bacteriophage
Chemistry: Kenton Whitmire	713-348-5683 fax: 713-348-5155 chem@rice.edu	Synthesis and biosynthesis of organic natural products, synthesis of small cycloalkanes, molecular recognition and biological catalysis, bioinorganic and organometallic chemistry, main group element and transitional metal chemistry, high-pressure and high-temperature chemistry, fluorine chemistry, chemical vapor deposition, design of nanophase solids, molecular photochemistry and photophysics, infrared kinetic spectroscopy, laser and NMR spectroscopy, study of oriented molecular beams, theoretical and computational chemistry, and study of giant fullerene molecules, carbon nanotubes and their derivatives, polymer synthesis and characterization, molecular electronics, and molecular machines
Ecology and Evolutionary Biology: Ronald Sass	713-348-4919 fax: 713-348-5232 eeb@rice.edu	Biogeochemistry, wetland ecology, plant community and population ecology, behavioral ecology, sociobiology, molecular evolution, and insect diversity and community structure
Earth Science: Alan Levander	713-348-4880 fax: 713-348-5214 geol@rice.edu	Marine geology and geophysics; sedimentology, stratigraphy, paleoceanography, paleoclimatology, evolution of continental margins and carbonate platforms; tectonics, neotectonics, tectonophysics, geodynamics, mantle processes, and space geodesy; remote sensing, potential fields, reflection and lithospheric seismology, wave propagation and inverse theory; kinetics of fluid-solid interactions, low T aqueous geochemistry, petrology, and high T geochemistry
Mathematics: Robin Forman	713-348-4829 fax: 713-348-5231 math@rice.edu	Differential and algebraic geometry, ergodic theory, partial differential equations, probability and combinatorics, real analysis, complex variables, and geometric and algebraic topology

Department Chair	Phone, Fax, and E-Mail	Faculty Research Interests
Physics and Astronomy: F. Bary Dunning	713-348-4938 fax: 713-348-4150 physics@rice.edu	Atomic and molecular physics, biophysics, condensed matter and surface physics, nuclear and particle physics, theoretical physics, observational astronomy of star-forming regions, nebulae and galaxies, solar system studies, theoretical astrophysics and space plasma physics, and earth systems science
<b>SCHOOL OF SOCIAL SCIENCES</b>		
Anthropology: George Marcus	713-348-4847 fax: 713-348-5455 anth@rice.edu	Archaeology, anthropological linguistics, social/cultural anthropology, theory, history, and global change
Economics: Peter Hartley	713-348-4875 econ@rice.edu	Applied microeconomics, economic theory, econometrics, public finance, industrial organization, game theory, monetary economics, labor economics, and micro foundations of macroeconomics
Political Science: T. Clifton Morgan	713-348-4842 poli@rice.edu	Comparative government and political development in Western Europe and Latin America, American government including public policy, Congress and intergovernmental relations, and international relations and conflict
Psychology: Robert Dipboye	713-348-4856 fax: 713-348-5221 psyc@rice.edu	Cognitive psychology, cognitive neuro-psychology, human factors, and industrial/organizational psychology

**Thesis Committee.** The thesis committee administers the oral examination for the student's thesis defense and has final approval/disapproval authority and responsibility for the written thesis.

A thesis committee comprises at least three members. Two, including the committee chair, must be members of the student's department faculty; in doctoral thesis committees, one member must be from another department within the university. At least three members of the committee must meet one of the following requirements:

- Tenured or tenure-track members of the Rice faculty
- Research faculty holding the rank of faculty fellow, senior faculty fellow, or distinguished faculty fellow
- Faculty who have been certified as thesis committee members by the vice provost for research and graduate studies

The committee chair need not be the thesis director. The chair, however, must be either a tenured or tenure-track member of the major department or a research faculty member of the major department. Additional members of the committee, who may or may not meet the above criteria, may be selected with the approval of the department chair. These would be in addition to the three required members.

Candidates are responsible for keeping the members of their committee informed about the nature and progress of their research. They also must establish a schedule for thesis completion and review. The members of the committee, in turn, should review the thesis in a timely way, approving a preliminary form of the thesis before scheduling the oral examination.

**Oral Examination in Defense of Thesis.** The public oral defense of a thesis is intended to be an examination of a completed body of work and should be scheduled only when the dissertation is essentially completed. The defense should be scheduled by the student after consultation with the thesis adviser, who agrees that the thesis is completed and ready to be defended. A candidate must be enrolled in the semester in which his or her oral examination is held. For the purpose of the oral defense only, enrollment in a semester is considered valid through the Friday of the first week of class of the following semester.

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At least one copy of the thesis must be available in the departmental office at least two calendar weeks prior to the date of the oral defense. Oral examinations for the doctoral degree must be announced in *Rice News* at least one week in advance. Oral examination announcements can be submitted to *Rice News* by entering the information into the RiceInfo online events calendar. (Specific instructions and the password needed for a calendar submission should be requested by sending e-mail to graduate@rice.edu when the student has set the date for the defense. The words “Rice News defense announcement” need to appear in the subject line of the e-mail.) When the event is entered into the events calendar, an automatically generated e-mail will be sent to *Rice News* with the information for the *Rice News* calendar.

Students should note that material printed in *Rice News* must be submitted at least two weeks before publication; the *Rice News* calendar editor can provide specific submission dates. Ph.D. candidates therefore should begin scheduling their oral defenses at least three weeks in advance. Should an oral examination for the Ph.D. fall during the summer, the posting of a notice in the RiceInfo events calendar, at least one week prior to the defense, suffices as a public announcement.

Oral examinations for the master’s degree require only that public notice be posted on the department bulletin board one week in advance.

The length of the oral examination and the subject matter on which the candidate is questioned are left to the judgment of the committee. After candidates successfully pass the oral examination in defense of the thesis, they must submit two signed copies of the thesis to the Office of Graduate Studies no later than six months from the date of the examination. If the thesis is not ready for final signature by the end of the six-month period, the “pass” will be revoked and an additional oral defense will need to be scheduled. Extensions of this six-month period for completion without reexamination will be granted only in rare circumstances. Applications for an extension must be made by the candidate with the unanimous support of the thesis committee and approved by the vice provost for research and graduate studies. Students passing the oral examination on or before the end of the first week of classes of any semester do not have to register for that or any subsequent semester even though they may be continuing to make minor revisions to the final copy of their thesis.

Should a candidate fail, the committee chair may schedule a second examination. Students who fail a second time must withdraw from the university.

Students must send a copy of their approval of candidacy form, signed by the thesis committee signifying successful defense of the thesis, to the Office of Graduate Studies within one week after the oral examination. The original approval of candidacy form must be turned in when the thesis is submitted.

Ph.D. students must defend their theses before the end of the 16th semester of their residency at Rice. Master’s students must defend their theses before the end of the eighth semester of their residency at Rice.

**Thesis Regulations and Procedures.** The thesis is the principal record of a student’s work for an advanced degree. It is permanently preserved in the library. Instructions for thesis submission and guidelines for thesis formatting are provided by the Office of Research and Graduate Studies at the time of approval of candidacy. Additional copies of these instructions are available from the graduate studies office and can also be accessed on the Rice website at: <http://rgs.rice.edu/grad/policies/thesis>.

Students submitting a dissertation for the Ph.D., D.Arch., or D.M.A. must fill out a Survey of Earned Doctorates form. All students submitting theses, whether for master’s or doctoral degrees, must complete a University Microfilm contract. Students must pay their fees for microfilming and binding their theses to the cashier before submitting the two copies to the Office of Graduate Studies for approval. The thesis may be submitted to the Office of Graduate Studies at any time, however students must meet the deadline for the thesis submission listed in the Academic Calendar (pages vii–ix).

### Leaves or Withdrawals

**Leave of Absence.** A leave of absence is granted only by the Office of Graduate Studies upon the recommendation of the department chair and only to graduate students in good standing with the university. Students must obtain approval for a leave before the academic semester in question. These requests, approved by the department, must be received in the Office of Research and Graduate Studies prior to the first day of classes.

Leaves are not granted after students register for courses or after the registration period passes. Normally, students may take a leave of absence for no more than two consecutive semesters. Students must pay a reinstatement fee of \$75 upon their return from an official leave.

**Withdrawal and Readmission.** Students who wish to withdraw from Rice during the semester, for any reason, are to notify the chair of their academic department in writing (see Refund of Tuition and Fees, page 49). Failure to register for any period without a leave of absence granted by the Office of Graduate Studies constitutes a de facto withdrawal. Students who later wish to resume study must reapply to the university. Readmission requires the recommendation of the department chair and the approval of the vice provost for research and graduate studies. Accepted students must pay a readmission fee of \$250.

**Nonenrollment.** Students may not do degree work at Rice or work involving Rice faculty or facilities during any period of nonenrollment, except during the period following successful oral defense prior to submission of the final thesis.

### Drop/Add

During the first two weeks of classes, all students may change their registration without a penalty fee by adding or dropping courses with the appropriate adviser's approval. Students must obtain the instructor's permission and the adviser's approval to add a course between the second week and the end of the fourth week of classes. Students may not add courses after the fourth week of classes without the permission of the Office of Graduate Studies.

Students may not drop courses after the end of the 10th week of classes, except by approval of the Office of Graduate Studies (a \$30 fee is assessed for courses dropped after the 10th week by non-first-semester students). The student is to prepare a written petition that must be approved by the student's adviser and department chair and then forwarded to the vice provost for consideration.

Students who add or drop courses after the second week but before the deadlines noted above are charged for each drop/add form submitted according to the fee schedule (see page 30).

### Academic Discipline

**Probationary Status.** Students whose cumulative grade point average or the average for the most recently completed semester falls below 2.33 are placed on probationary status; some departments may have more stringent standards. Although the department in most cases sends the student a letter of warning, probationary status applies whether or not a letter has been issued. A second semester of probationary status leads to automatic dismissal by the Office of Graduate Studies unless the student's department presents a plea for exception that is approved by the vice provost for research and graduate studies. Departments are free to dismiss a student in the first semester of probationary status if they issue a warning before taking action.

**Dismissal.** Reasons for student dismissal include unsatisfactory progress (see page 73) or behavior judged by Rice to be disruptive or otherwise contrary to the best interests of either the university or the student.

### Appeal

Students may petition the Office of the Vice Provost for Research and Graduate Studies regarding the application of any academic regulation. Petitions should go through department chairs and divisional deans, who will be asked to comment on their merits. In some cases, the vice provost will seek the advice of the Graduate Council. For appeals regarding nonacademic matters, see the following section on problem resolution.

### Procedures for Resolution of Problems

Problems or conflicts may arise during a student's graduate education. Students should take responsibility for informing the appropriate faculty of any such problem. All parties involved should work together amicably with the goal of resolving the problem informally if at all possible. When attempts to resolve a problem informally do not meet with success, the following grievance procedure should be adopted.

1. The student should submit the grievance in writing to the departmental chair, who will then attempt to resolve the problem.
2. If the student remains unsatisfied, the problem should be presented to a departmental committee for resolution. This committee should be a standing committee and not the student's own review or dissertation committee. Both the student and the chair should submit a written record of their views to this committee.
3. If the student remains unsatisfied, the problem should be referred to a standing subcommittee designed at Graduate Council and composed of three faculty members (representing diverse disciplines within the university), one graduate student and the associate dean for graduate studies. A written report of proceedings at stage two should be presented to the chair of graduate council, for forwarding to the subcommittee, together with all other written materials generated during the investigation. The decision of this subcommittee will be considered final.

## Tuition, Fees, and Expenses

The tuition and fees for graduate students in this section are for the 2001–2002 academic year only and are subject to change in subsequent years. Current tuition and fees for all graduate students, full time and part time, are as follows, in effect through four or six semesters as indicated below:

	Annual	Semester	Hour
Tuition—			
all schools except Jones School	\$17,300.00	\$ 8,650.00	\$ 962.00
Tuition—			
Jones School M.B.A.	\$21,500.00	\$10,750.00	\$1,195.00
Tuition—			
Jones School E.M.B.A. (2-year rate)	\$60,000.00		
Health service fee	\$ 275.00	\$ 137.50	
Graduate Student Association fee	\$ 20.00	\$ 10.00	
Shuttle fee	\$ 31.00		
Honor Council fee	\$ 1.00		
Student Organizations Fund	\$ 8.00		
Jones School activities fee	\$ 65.00		

**Away Status.** Students pursuing their studies outside of the Houston area (students on “away” status) must be registered and pay tuition but are not required to pay the fees listed on page 74.

**Reduced Tuition.** After six semesters of full-time study in one degree program (excluding the summer semesters), continuing students enter a reduced-tuition category of \$962 per year (\$481 per semester). Students who are admitted with a relevant master’s degree, i.e. a master’s degree that counts toward a doctoral program at Rice, may become eligible for reduced tuition earlier than those entering a doctoral program without a relevant master’s degree. Semesters credited toward reduced tuition will be limited to one degree program. In extraordinary circumstances, the Office of Graduate Studies may consider petitions for exceptions.

**Health Insurance.** All students, full time, part time, and those on away status, must also carry health insurance (see pages 78–79).

**Other Fees.** Unless students elect a special payment plan, they must pay all tuition and fees for the fall semester by the middle of August, and for the spring semester by the end of December. Past these deadlines, a late payment penalty of \$60 will be assessed.

Other fees applicable under special circumstances:

Late registration fee (starts the second week of class)	\$ 90
Reinstatement fee upon return after official leave of absence	\$ 75
Readmission fee upon return after withdrawal or failure to register	\$250
Fee for off-campus preceptorship programs credited on transcript	\$170/semester
Tuition for part-time and Class III students	\$962/credit hour
Registration fee for part-time and Class III students	\$ 95/semester
Late application fee, Class III	\$ 60
Failure to preregister	\$ 40
Tuition for education internship	\$170/semester
Enrollment continuance fee (study abroad)	\$105/semester

*For more information, see Refund of Tuition and Fees (page 49).*

For \$95 each, graduate students and their spouses may purchase from the Cashier’s Office an athletic events sticker, which admits them to all regularly scheduled Rice Athletic events.

## Financial Aid

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### Fellowships, Scholarships, and Assistantships

A range of fellowships, scholarships, and assistantships are available at Rice. Most graduate students in degree programs requiring a thesis are supported by fellowships or research assistantships.

**Rice Graduate Fellowships.** Graduate students with high academic records and strong qualifications receive support through Rice fellowships. In most cases, these fellowships provide a stipend plus tuition for the nine-month academic period. Departments may nominate particularly outstanding entering students for a Rice Presidential Fellowship.

**Rice Graduate Tuition Scholarships.** Students whose previous records show marked promise but for whom no graduate fellowships are available may receive full or partial graduate tuition scholarships, which do not include a stipend.

**Research Assistantships.** Usually funded from grants and contracts, research assistantships are available in many departments, especially in the Schools of Natural Sciences and Engineering. Qualified students (usually second-year or later) receive these awards to provide assistance on faculty research projects, work that usually contributes to the student's own thesis. In some departments, a limited number of teaching assistantships may be available to advanced students.

**Eligibility.** Fellowship, scholarship, and assistantship recipients are selected by the individual departments, subject to the approval of the Office of Graduate Studies. Students should send their applications for such awards directly to the department involved.

To receive Rice fellowships, graduate tuition scholarships, or assistantship aid, students must be engaged in full-time graduate study; part-time students and students who are not enrolled are not eligible for such aid.

Students receiving stipends from fellowships or assistantships may not accept any regular paid employment on or off campus without the explicit permission of the department and the Office of Graduate Studies. Full-time students, whether receiving stipend support or not, may not accept paid employment in excess of 20 hours per week.

### **Loans and Work-Study Financial Aid**

In addition to fellowships, scholarships, and assistantships, the Office of Student Financial Services offers need-based assistance in the form of loans and federal work-study employment.

**Subsidized William D. Ford Federal Direct Loans.** Graduate students may process these loans through Rice up to a maximum eligibility of \$8,500 per year, as set by the Federal Government. No interest accrues and no payment is required under the following conditions:

- While a student is enrolled at least half time at Rice
- While a student is enrolled full time in any eligible post-secondary institution
- For six months after withdrawing from Rice

Repayment begins after this period, including a variable interest rate not to exceed 8.25 percent (adjusted each July 1) on the unpaid principal balance. Depending on the size of the total loan commitment, the standard repayment period is 10 years. However, under special circumstances, the repayment period may be extended. Students should submit a completed William D. Ford Federal Direct Loan Request Form application, with supplements and 1040s, to the Office of Student Financial Services.

**Unsubsidized William D. Ford Federal Direct Loans.** Graduate students may use this program to borrow up to \$10,000 per year to an aggregate of \$73,000 (undergraduate and graduate combined). Interest on these loans accrues during the in-school and deferment periods, but students do not have to begin paying on the principal and interest until they leave Rice. The interest rate on the unpaid balance of the loan is a variable rate not to exceed 8.25 percent (adjusted each July 1).

**Federal Work-Study Employment.** Federal work-study employment funding is available to students who meet eligibility criteria set by the federal government. Interested students should file a Free Application for Federal Student Aid (FAFSA) and a Rice Graduate Financial Aid Application. Earnings are limited to the amount shown on the letter.

**Special Loan Programs.** A Gulf Oil Corporation Foundation Loan Fund and the Benjamin S. Lindsey and Veola Noble Lindsey Memorial Loan Fund are available to help students working toward a degree meet their educational expenses, but funds are limited. Interested students may contact the Office of Student Financial Services. Those wishing to apply for a loan under either of these programs should begin the application process the summer before the academic year for which they are seeking assistance.

**The Professor John A. S. Adams, Sr., Memorial Graduate Student Loan Fund.** This fund provides financial assistance, in the form of loans, to graduate students at Rice University. Students wishing to apply for such a loan should obtain an application from the Office of Student Financial Services and return the completed application to that office. Guidelines for the program are:

- Individual loans are made for an amount not to exceed \$1,500.
- Loans are made for a period of up to one year and may be renewable on an annual basis.
- The interest rate applicable to an Adams' loan is determined by the university.
- Graduate students must be enrolled on a full-time basis to be eligible to apply for a loan and must maintain full enrollment during the full term of the loan.
- Upon completion, applications are submitted to the vice provost for research and graduate studies for approval.
- Loans are available during the full course of the academic year.
- Loans must be repaid before graduation.

**Emergency Loan Fund.** Established through gifts from the Graduate Wives Club of 1972–73, the Graduate Student Association, and various faculty members, this fund makes available emergency loans to help graduate students at Rice with short-term needs. Loans are limited to \$250 and must be repaid within three months. In lieu of interest, a charge of \$1 per \$50 loaned is assessed to maintain the fund.

**Other Fellowships, Honors, and Prizes.** Provisions are made for a variety of fellowships, scholarships, and prizes available to graduates of this and other universities. Memorial fellowships that have been founded and endowed by gift or bequest on the part of friends of Rice University provide stipends enabling the holders to devote their time to study and research in their chosen fields. There are also several industrial fellowships maintained by companies interested in the development of technical fields and the training of competent scientists, engineers, and business executives.

Persons desiring consideration for appointment as fellows should consult with the department in which they wish to do research. However, not all fellowships are available every year.

## Graduate Student Life

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### Graduate Student Association

All full-time students in the graduate program are members of the Graduate Student Association, which is the sole organization representing graduate students as a body. The governing body of this organization is the Graduate Student Association Council, consisting of a representative from each department offering graduate study and a president, vice president, secretary, and treasurer elected by the council. Graduate students also participate in university affairs through their representatives on many standing and ad hoc university committees, such as the Graduate Council, the Research Council, and various department committees.

One of the functions of the Graduate Student Association is to encourage social interaction among graduate students from different departments. To that end, the association organizes a variety of social activities open to all members of the graduate student body.

### Housing for Graduate Students

The new Rice Graduate Apartments are housed in a garden-style complex located on a 2.7-acre site just north of campus. The project features attractive landscaping and good lighting in all common areas, designed to enhance both the security and the aesthetics of pedestrian, bike, auto paths, parking, and recreational areas. Electronically controlled gates for both pedestrian and vehicular paths are provided. Handicap accessibility is also an important feature. A shuttle bus travels back and forth between the apartments and campus.

There are 112 units, including one-bedroom, two-bedroom, three-bedroom, and efficiency apartments. The complex is designed with a centrally located space for social activities, a laundry room on each floor, a study room equipped with computers, enclosed areas with locks for bike racks, and two courtyards. Every apartment has a living area, a fully equipped kitchen, cable TV connection, and a network drop for a personal computer. Housing is assigned on a space-available basis. Call Campus Housing at 713-348-5445 for further information.

In addition to the Graduate Apartments, rooms and apartments are usually available for rent within walking or bicycling distance of the campus. Houston has a reasonable cost of living for a city of its size.

The Information Desk, the Office of Student Activities, and the Graduate Student Association keep a record of available rooms and apartments listed with the university by area landlords. The daily newspapers and a weekly *Greensheet* are other sources of rental housing. Incoming graduate students should arrive in Houston several days early to allow themselves time to find suitable housing.

### Health Requirements for Graduate Students

Paying the student health service fee gives graduate students access to both the Student Health Service and Rice Counseling Center (see pages 11–12). New graduate students may not register for or attend classes until they have completed and returned the health data form to Rice and met the immunization and TB screening requirements.

All graduate students must have health insurance. Students may purchase insurance through the university at two levels of coverage, as described in a brochure available in the Cashier's Office and the Office of Student Activities. Rice's group coverage for the 2001–2002 academic year is effective from 12:01 A.M.,

August 15, 2001, until 12:01 A.M. August 15, 2002. Dependent coverage is also available. Students who have other medical insurance should sign a waiver card showing proof of insurance and return it to the Cashier's Office by August 10, before classes begin, to avoid automatic billing.

## **Class III Students in Nondegree Programs**

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Students with a 3.00 (B) or better grade average and an undergraduate or graduate degree from an accredited college or university may apply for admission as Class III students. These students may take courses for credit without being admitted to a specific degree program. Registration requires the permission of the instructor and approval by the vice provost for research and graduate studies. All Class III applications to accounting and management courses require approval of the Jesse H. Jones Graduate School. Class III students must register for at least 3 hours and cannot take courses on a pass/fail or satisfactory/unsatisfactory basis. Class III students must receive at least a B for all classes taken or they will not be allowed to remain in the Class III program.

Students may not use courses taken under this arrangement to fulfill the requirements for a Rice degree unless and until they have been accepted into a degree program by an academic department (as well as, in the case of graduate students, by the vice provost for research and graduate studies) and received department approval; students are responsible for obtaining the proper approvals. Students may request that the department allow up to 3 courses taken as Class III to count toward their graduate degree.

### **Applications for Class III**

Applications and course request forms are available from the Office of Graduate Studies. Official transcripts from all colleges and universities the student has attended should be mailed directly by the institutions to the Office of Graduate Studies. Students who were previously Class III students must complete a new application (without transcripts) for each such semester. All application materials are due by the workday closest to August 1 for fall semester courses and December 1 for spring semester courses. Late applications are not considered after classes have begun.

### **Tuition and Fees for Class III**

The tuition for 2001–2002 is \$962 per semester hour, plus a \$95 registration fee each semester. All fees are payable during registration, which students must complete during the second week of class. Students failing to submit their applications by the deadline must pay a late application fee of \$60, and students registering after the second week of class must pay a \$90 late registration fee. For some courses, students may be charged for computer time. If a class fills with degree students, instructors may drop Class III students up to the end of the third week of class. In that case, the tuition (less \$25 of the registration fee) will be refunded.

### **Foreign Graduate Students/Class III**

Because Class III is not a degree-granting program, foreign graduate students enrolled as Class III students cannot receive visas from Rice University. B–2 visitors may be ineligible for enrollment as Class III students. The vice provost for research and graduate studies and the foreign student adviser will make a determination in those cases.